

New Resident's Checklist.

- Read and absorb the Endeavour Apartments Body Corporate Rules
- Advise the Body Corporate Facilities Manager
 - a) That the Landlords / Property Manager has provided a Rental Proforma Document to be viewed by all incoming tenants and the Resident's Section has been signed by all. (Renters)
 - b) Of the intended moving date
- Arrange with the Facilities Manager to have the lift covers in place before the move
- Apartment Power Connection;**

If your preferred Power Company will accept a new account or transfer your existing account to Endeavour Apartments with notice of meter start reading, the BC can give you a meter start reading with reasonable notice from you; meter cabinets are unlocked for residents to read their own.

- Apartment Telecoms/Broadband;**

Place an order for your Telecoms/Broadband connection early as you may need to wait for a connection to become available.

Ask for the Service Order Number and advise the Facilities Manager of this and when this is expected to be installed – Chorus may also need access to the telco cable termination room to undertake commissioning checks.

- Disposal of Moving Waste.**

Please remember that the area set aside for rubbish disposal is *not* to be used for disposing of unwanted possessions but for domestic (kitchen and daily) waste only. Excess packaging and unwanted furnishing brought into the complex need to be disposed of privately (call 0800 GOJUNK)

Cardboard packaging can be recycled as long as:

- a) Plastics, polystyrene and metal components are all separated from the cardboard packaging, and the
- b) Cardboard packaging is to be opened up, flattened and stacked flat in the yellow bin provided.

At all times, *the daily apartment volume of general/domestic waste is limited to what would fit into two tied off plastic supermarket carry bags;*

- Following Moving In:**
 - a) Make sure that the common area is cleaned of moving generated markings (barrow tire marks on the tiles etc). Advise Facilities Manager of any other marks that may need professional attention to clean or repair.
 - b) Notify the Body Corporate of any damage caused to the common area through moving furniture or personal belongings