

New Resident's Checklist.

- ☐ The Stadium Gardens Body Corporate Rules have been read and understood
- ☐ The Stadium Gardens Body Corporate "[Moving Policy and Process](#)" has been read and understood
- ☐ The Body Corporate Facilities Manager has been advised
 - a) That the Landlords / Property Manager Proforma Document Resident's Section has been signed by all new residents.
 - b) Of the planned moving date/s and expected transport time
- ☐ Arrangement has been made with the Facilities Manager to uplift the Lift Lock-off Key (LLK);
 - a) The lift will not be called by others whilst you are loading/unloading your possessions; &
 - b) LLK prevents damage to the lift door opening/closing operating mechanism.
- ☐ **Don't Forget when Moving In**
 - a) Household and personal items must be moved through the ground car park and via the lift door that open into the rubbish room. [Entry/exit via the Main Foyer Doors is not permitted.](#)
- ☐ **Apartment Power Connection;**
 - a) When organising your power connection, remind the power company at signup that meter access will be the same as that for other customers they have in the apartment complex
 - b) The BC can give you a meter start reading with reasonable notice from you.

☐ **Apartment Telecoms/Broadband;**

Telecoms/Broadband connection early as you may need to wait for a connection to become available. Ask for the Service Order Number and advise the Facilities Manager of this and when this is expected to be installed – Chorus may also need access to the telco cable termination room to undertake commissioning checks.

☐ **Disposal of Waste Packaging.**

Please remember that the Rubbish Room is not to be used for disposing of unwanted possessions but for domestic (kitchen and daily) waste only.

Cardboard packaging can be recycled as long as:

- a) Plastics, polystyrene and metal components are all separated from the cardboard packaging, and the
- b) Cardboard packaging is to be opened up, flattened and stacked flat in the sack provided.

At all times, *the daily apartment volume of general/domestic waste is limited to what would fit into two tied off plastic supermarket carry bags;*

☐ **Following Moving In:**

- a) Common area has been cleaned of moving generated spills and markings (including barrow tire marks on the tiles etc).
- b) Facilities Manager advised of any other marks that may need professional attention to clean or repair.
- c) Damage caused to the common area through moving furniture or personal belongings has been notified to the Body Corporate Facilities Manager.